



AGENDA REQUEST FORM
 THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
 EE-7.

MEETING DATE	May 17 2016 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE: First Amendment to Agreement - 13-027-1V Student Psychiatric Services

REQUESTED ACTION:
 Approve the First Amendment to Agreement for the above Request for Proposal (RFP) - 13-027-1V. Contract Term: July 1, 2016, through June 30, 2017, 1 Year; User Department: Exceptional Student Education and Support Services; Award Amount: ~~-\$1,250,000~~ **\$883,821**; Vendor Awarded: Nyrma Ortiz, PA MD; Minority/Women Business Enterprise Vendor(s): None

SUMMARY EXPLANATION AND BACKGROUND:
 The School Board of Broward County, Florida, received ~~four (4) proposals~~ one (1) proposal for RFP 13-027-1V - Student Psychiatric Services. The term of this contract was from July 1, 2015, through June 30, 2016, with one-year renewal. This request is to approve the First Amendment to Agreement for this RFP and is the second and final renewal for this contract. This RFP provides student psychiatric services to students that are emotional/behavioral disabled as part of a therapeutic program identified in their Individual Educational Plan. A copy of the RFP documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/13-027-1V-Student-Psychiatric-Servic.pdf>
 This First Amendment to Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel. See Supporting Docs for continuation of Summary Explanation and Background.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is ~~no additional financial impact to the District.~~ **Original award amount was \$1,250,000 to be reduced to \$883,821.** The funding source will come from the Individuals with Disabilities Education Act grant. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
 (1) Continuation of Summary Explanation and Background (2) Executive Summary (3) First Amendment to Agreement (4) Approved ARF 6-23-15 RSBM E-2 (5) Approved ARF 9-19-12 RSBM EE-1 (6) Approved Post Approval Memo 4-23-13 (7) Financial Analysis Worksheet (8) Vendor Renewal Letter (9) MWBE Participation (10) Supplier Evaluation-3

BOARD ACTION:
APPROVED
 (For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Sonja Clay	Phone: 754-321-3400
Name: Mary Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title
 Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
5/13/2016, 4:33:30 PM

Approved In Open Board Meeting On: MAY 17 2016
 By:
 School Board Chair

CONTINUATION OF SUMMARY EXPLANATION AND BACKGROUND

The spending authorization under 13-027N was awarded for \$1,250,000 on September 19, 2012, EE-1. To date, this contract has issued purchase orders in the amount of \$633,821. The average monthly spending under this contract is less than \$15,000 per month, which provides an estimated financial spend of approximately \$180,000. The remaining unused balance will be reallocated to other ESE services, for example, speech therapy and occupational and physical therapy services.

It is recommended that the award amount be reduced from \$1,250,000 to \$883,821 due to the reduced spending on this contract. It is requested that at least \$250,000 spending authorization remain on this contract to cover the services for fiscal year 2016-17 and will include any additional therapy services that may be needed for the fiscal year.

Award amount:	\$1,250,000
Spent to date:	<u>\$ 633,821</u>
Remaining \$\$ on Contract:	\$ 616,179
Remaining \$\$ on Contract:	\$ 616,179
Need for FY 2016-2017	<u>\$ 250,000</u>
Unused balance	\$ 366,179
Award amount:	\$1,250,000
Unused balance:	<u>\$ 366,179</u>
Recommended Award Amount Balance:	\$ 883,821
Recommended Award Amount Balance:	\$ 883,821
Spent to date:	<u>\$ 633,821</u>
Requested for FY 2016-2017	<u>\$ 250,000</u>

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

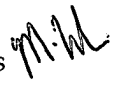
ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS

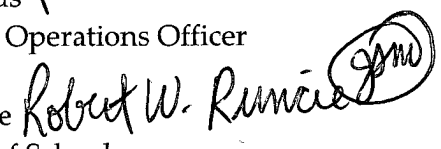
Telephone: (754) 321-2600

Facsimile: (754) 321-2701

May 13, 2016

TO: School Board Members

FROM: Maurice L. Woods 
Chief Strategy & Operations Officer

VIA: Robert W. Runcie 
Superintendent of Schools

SUBJECT: REVISION TO EE-7, FIRST AMENDMENT TO AGREEMENT – 13-027-1V
STUDENT PSYCHIATRIC SERVICES, FOR THE MAY 17, 2016, REGULAR
SCHOOL BOARD MEETING

Item EE-7, First Amendment to Agreement – 13-027-1V Student Psychiatric Services, for the May 17, 2016, Regular School Board Meeting, was revised as outlined below:

- Revisions to the Requested Action, Summary Explanation and Background, and Financial Impact
- Replace Executive Summary and Financial Analysis Worksheet Exhibits with the revised attachments

Due to these revisions, Board policy requires the item to now be part of the open agenda. Accordingly, the revised item will now be item EE-7, and the original item E-2 is withdrawn.

RWR/MLW/MCC:dm
Attachment

cc: Senior Leadership Team

EXECUTIVE SUMMARY

**First Amendment to Agreement
13-027-1V Student Psychiatric Services**

A recent Surgeon General's report noted that many young people with emotional and behavioral needs are not accurately assessed and treated. Recent data published by the Center for Disease Control shows an increased prevalence of developmental conditions in children today. About one-quarter of children in the U.S. have a diagnosable psychiatric disorder, such as autism, depression, or bipolar disorder; however, only about 20 percent receive evaluation and treatment by medical professionals and only a fraction are evaluated by one of the country's 8,300 child and adolescent psychiatrists. Child and adolescent psychiatrists have the opportunity to treat children in the context of their families, schools, and communities.

Psychiatric services are provided to students at Whispering Pines Center and Cross Creek School to serve students with Emotional and Behavioral Disabilities (EBD) and as part of a therapeutic program identified on their Individual Educational Plan. Students identified as needing extensive therapeutic support will receive services to include, but is not limited to, individual and group therapy, family therapy, specialized groups, crisis management and intervention, on-going situational support, and medication management. The services of a licensed child psychiatrist can be provided at the EBD centers rather than more costly residential and private school placements.

The District's center/schools' model of service is unique in utilizing the expertise of a trained medical doctor to identify and treat students with severe psychiatric, emotional, and behavioral problems. This model offers the on-site consultation by a team of clinicians composed of mental health therapists and nurses, led by an experienced medical doctor.

In 2012, the District bid this service through RFP 13-027N, which included the tri-county areas, and received four proposals. Proposals were received from Deirdre Foster, MD; Gaetano DeFilippo, MD; Nyrma N. Ortiz, PA; and Smith Mental Health Associates, LLC. Drs. DeFilippo and Ortiz did not meet the minimum eligibility indemnification requirements of the RFP and were disqualified. Dr. Foster contacted the Procurement & Warehousing Services department on October 11, 2012, and stated she was not able to perform on this contract as she has accepted another job. This left Smith Mental Health Associates as the only vendor for this contract. The Exceptional Student Education (ESE) department found out later, from Smith Mental Health Associates, that they could not guarantee the same psychiatrist will be used for the same child. The ESE department could not use this vendor for services.

The ESE department requested another solicitation (RFP 13-027-1V) to engage additional vendors. During this time frame and before the second RFP was released, Dr. Gaetano DeFilippo retired from practice. The only proposal received under RFP 13-027-1N was from Dr. Nyrma N. Ortiz, and she met the requirements under this RFP.

Dr. Nyrma Ortiz, PA, is an experienced physician who has worked with the EBD population in Broward County Public Schools for over fifteen (15) years. She has successfully passed her board certification in general-adult psychiatry, as required by the American Board of Psychiatry and Neurology, as well as the additional board certification in Child Adolescent Psychiatry. Dr. Nyrma Ortiz is part of an exclusive, small number of psychiatrists that are board certified in both psychiatry and child/adolescent psychiatry. Dr. Nyrma Ortiz would like to continue providing these needed services under the existing RFP and the District's Exceptional Student Education department would like to continue its partnership with Dr. Nyrma Ortiz.

The demand for child and adolescent psychiatrists outweighs the supply nationally and locally. Miami-Dade County Public Schools has a current contract with Institute for Child and Family Health, Inc., to provide student psychiatric services.

Executive Summary
First Amendment to Agreement
13-027-1V – Student Psychiatric Services
May 17, 2016 Board Agenda
Page 2

The demand for child and adolescent psychiatrists outweighs the supply nationally and locally. Miami-Dade County Public Schools (MDCPS) has a current contract with Institute for Child and Family Health, Inc., to provide student psychiatric services. Procurement & Warehousing Services contacted this vendor to see if they would be interested in performing services in Broward County, Florida; they are only interested in performing services within Dade County, Florida. Palm Beach County schools (SDPBC) has a current contract for student psychiatric services and received only one proposal from Dr. Cleopatra Ortiz (a different person). Several years ago, the District had two additional psychiatrists (Dr. Gaetano DeFlippo and Dr. Madiwale Munir) on contract, but these doctors have retired from practice. Many of these psychiatrists do not want to provide services under a bid due to the bid's insurance requirements.

Dr. Ortiz's workload: Dr. Ortiz conducts a psychiatric evaluation for each student as part of the referral process (school and Multiagency Network for Students with Emotional/Behavioral Disabilities referrals). She has conducted approximately 150 students between Whispering Pines Center and Cross Creek School Center for 2015-16 fiscal school year. This sometimes includes observing a student at the referring school. When determined there is a need as part of a student's re-evaluation plan, Dr. Ortiz also conducts a psychiatric evaluation for students currently attending Whispering Pines and Cross Creek.

There is an average of 300 students enrolled in Whispering Pines Center and Cross Creek School Center (approximately 150 at each). Dr. Ortiz provides services to these students in the following manner:

- Direct services as needed, observing and evaluating a student in crisis;
- Holds individual and group consultation/supervision with therapist to discuss all students, regularly scheduled and as needed;
- Collaborates with the school nurse, the student's community psychiatrist and other doctors and families regarding psychotropic medication and other issues;
- Participates in child study meetings to plan for students such as when students are being mainstreamed back to a less restrictive environment.

ESE Department has implemented numerous effective supports and services over the years to promote student success in the least restrictive environment which has led to this reduction in students in need of the EBD Separate Day schools.

It is recommended that the contract with Dr. Nyrma Ortiz be renewed for an additional year, in accordance with Special Condition 2.3 of the RFP. This is the second and final renewal for this contract. By renewing this contract for an additional year, Dr. Nyrma Ortiz will maintain the original cost per hour (\$155) that was offered in 2012. Miami-Dade County Public Schools' contract with the Institute for Child and Family Health, Inc., has a cost of \$165 per hour for these services and Palm Beach County schools' contract with Dr. Cleopatra Ortiz has a cost of \$185 per hour. If the District were to rebid this contract, we would be paying anywhere from \$165 to \$185 per hour. By renewing this contract, the estimated savings would be \$33,000 for the year.

Procurement & Warehousing Services released a Request for Information (RFI) for student psychiatric services on February 2, 2016, to see if there are any new bidders for this type of service. The purchasing agent did not receive any responses to the RFI at that time. Procurement & Warehousing Services released another RFI for student psychiatric services on April 20, 2016, and will be left on DemandStar for two months. There have been no responses to the second RFI to date.

The remaining balance under this contract is \$250,000. This remaining balance will provide enough spending authority to cover the contract for an additional year.

**Executive Summary
First Amendment to Agreement
13-027-1V – Student Psychiatric Services
May 17, 2016 Board Agenda
Page 3**

For Fiscal Year 2017–2018 the strategy will be to:

- 1) Search for additional psychiatrists who will be willing to service Whispering Pines Center and Cross Creek School Center with the help of the Exceptional Student Education and Support Services department. This will also include notifications on DemandStar for this service.
- 2) Release an RFP to keep the service competitive with MDCPS and SDPBC as they are providing the similar services to their District. MDCPS has only one vendor servicing their District – Institute for Child and Family Health, Inc. SDPBC has only one vendor servicing their District – Cleopatra Ortiz, M.D., PA.
- 3) If unable to find additional vendors to service the District, Procurement & Warehousing Services department would follow Policy 3320, Part II, Rule I, which says when a contract service is available from a single-source, then the service is exempt from competitive bidding, and the Board may negotiate on the best terms and conditions with the single-source vendor.

**FIRST AMENDMENT
TO AGREEMENT**

17th day of May, 2016, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC")

a body corporate and political subdivision of the State of Florida
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

NYRMA N. ORTIZ, MD

(hereinafter referred to as "VENDOR")

5884 NW 54th Circle
Coral Springs, Florida 33067

WHEREAS, SBBC and VENDOR entered into an Agreement dated June 23, 2015 (hereinafter referred to as Agreement); under RFP 13-027-1V, Student Psychiatric Services for the purpose of providing psychiatric services for students for SBBC; and

WHEREAS, under RFP 13-027-1V, regarding Student Psychiatric Services, the contract term is from the date of award and continuing through June 30, 2015; and may be extended for two (2) additional one year periods and, if needed, 180 days beyond the expiration date of the renewal period.

WHEREAS, on June 23, 2015, SBBC exercised its first of two (2) options to renew the Agreement for a period of one additional year from July 1, 2015 through June 30, 2016.

WHEREAS, SBBC wishes to exercise its second of two (2) options to renew the Agreement for a period of one (1) additional year.

NOW THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1. **Recitals**. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

2. **Term of Agreement**: The June 23, 2015 Agreement regarding Student Psychiatric Services for the purpose of providing psychiatric services for SBBC is hereby renewed for one (1) year beginning **July 1, 2016 through June 30, 2017**.

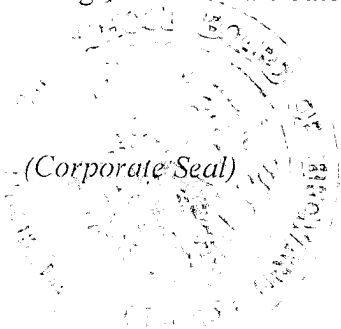
3. **Priority of Documents.** In the event of a conflict between documents, the following priority of documents shall govern:

- First: This First Amendment to Agreement; then
- Second: Agreement, then
- Third: RFP 13-027-1V, Student Psychiatric Services
- Fourth: Proposal submitted in response to the RFP by VENDOR

4. **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

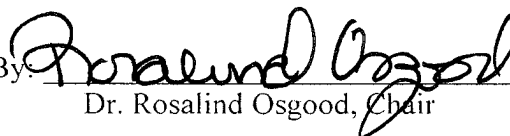
5. **Authority.** Each person signing this First Amendment to Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Amendment to Agreement on the date first above written.




FOR SBBC

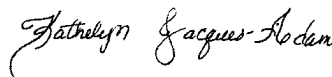
THE SCHOOL BOARD OF BROWARD
COUNTY FLORIDA

By: 
Dr. Rosalind Osgood, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams
DN: cn=Kathelyn Jacques-Adams, o=The School Board of
Broward County, Florida, ou=Office of the General Counsel,
email=kathelyn.jacques-adams@browardschools.com,
c=US
Reason: Nyrna N. Ortiz, MD - Student Psychiatric Services
Location: N/A
Date: 2016.04.22 17:34:57 -0400

Office of the General Counsel

FOR VENDOR

NYRMA N. ORTIZ, MD

By: *Nyрма Ortiz*

ATTEST:

[Signature]
Witness

[Signature]
Witness

The following Notarization is Required for Every Agreement Without Regard to whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses

STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 19 day of April, 2016 by Nyрма Ortiz - Vasquez of
Name of Person

Nyрма Ortiz P.A., on behalf of the corporation /agency.
Name of Corporation/Agency

He/She is personally known to me or produced P2 Drivers License as
Type of Identification

Identification and did/did not take an oath.

My Commission Expires:

[Signature]
Signature - Notary Public
Jean Garro
Printed Name of Notary



FF 38776
Notary Commission No.



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input type="radio"/> Yes <input checked="" type="radio"/> No

MEETING DATE	Jun 23 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	CONSENT ITEMS
CATEGORY	E. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

ITEM No.:
E-2.

TITLE:
RFP Renewal - 13-027-1V - Student Psychiatric Services

REQUESTED ACTION:
Approve the first renewal for the above RFP - 13-027-1V. Contract Term: July 1, 2015, through June 30, 2016, 1 Year; User Department: Exceptional Student Education; Award Amount: \$1,250,000; Vendor Awarded: Nyrma Ortiz, PA; M/WBE Vendors: None

SUMMARY EXPLANATION AND BACKGROUND:
The School Board of Broward County, Florida, received four (4) proposals for RFP 13-027N and RFP 13-027-1V - Student Psychiatric Services. The term of this contract was from July 1, 2013 through, June 30, 2015, with two one-year renewals. This request is to approve the first renewal of this RFP. This RFP provides student psychiatric services to students that are emotional/behavioral disabled as part of a therapeutic program identified in their Individual Educational Plan. A copy of the RFP documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/13-027-1V-Student-Psychiatric-Servic.pdf>

This renewal Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
There is no additional financial impact to the District. Funding for this contract comes from the IDEA grant. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated bid award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Agreement (3) Approved Post Approval Memo 4-23-2013 (4) Approved ARF 9-19-12 RSBM EE-1 (5) Vendor Renewal Letter (6) Financial Analysis Worksheet (7) MWBE Participation (8) Supplier Evaluation

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Sonja Clay	Phone: 754-321-3400
Name: Ruby Crenshaw	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On:

JUN 23 2015

Signature
Maurice Woods
Monday, June 15, 2015 11:55:32 AM

By: *Dana Kern*
School Board Chair

AGENDA REQUEST FORM
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Meeting Date 09/19/12	Open Agenda <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Special Order Request <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Agenda Item Number EE-1
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TITLE:
BID/RFP (s) Recommendation \$1,000,000 Or Greater -13-027N

REQUESTED ACTION:
 It is recommended that the School Board approve the Bid /RFP recommendations as stated on the attached award recommendation for the Bid /RFP listed below.

<u>BID/RFP</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>	<u>M/WBE VENDOR(S)</u>
13-027N	Student Psychiatric Services Contract period: September 20, 2012 through June 30, 2015	ESE/Various Locations	\$1,250,000	Smith Mental Health Associates, LLC (White female, Plantation, Florida)

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SUMMARY EXPLANATION AND BACKGROUND:
 Board approval of this RFP recommendation does not mean the amount shown will be spent. This amount represents the estimated contract value and may be spread among the awarded vendors through the term of this contract from available funds already included in various school/department/center budgets.

- SCHOOL BOARD GOALS:**
- Goal One: Raise achievement of all students to ensure graduation from high school and readiness for post-secondary education.
 - Goal Two: Improve the health and wellness of students and personnel.
 - Goal Three: Provide a safe and secure physical and technological environment for all students and employees.
 - Goal Four: Promote innovation which focuses on best practices and quality efforts that improve our best-in-class position.
 - Goal Five: Recruit, develop, retain, and recognize high performing and diverse faculty and personnel.
 - Goal Six: Build strong partnerships with family, business, community and government at the classroom, school, area, and district level.
 - Goal Seven: Ensure district's leadership as an environmental steward through innovative ecology and energy conservation programs.

FINANCIAL IMPACT:
 All expenditures for this contract will come from existing approved school and department budgets. Staff will provide a report to the Board semi-annually detailing expenditures.

- EXHIBITS: (List)**
1. RFP 13-027N
 2. Agreement

BOARD ACTION: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">APPROVED</div>	SOURCE OF ADDITIONAL INFORMATION: Bill Harris 754-321-0501
(For Official School Board Records' Office Only)	Name Phone

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Maurice L. Woods *M.L.W.*
 Chief Strategy & Operations Officer
 Office of Strategy & Operations

SEP 19 2012

Approved in Open Board Meeting on:

School Board Chair

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT**

**ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS**

April 23, 2013

TO: School Board Members

FROM: Maurice L. Woods *M.L.W.*
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *RWR*
Superintendent of Schools

SUBJECT: **NOTIFICATION OF BIDS AWARDED FOR LESS THAN \$1,000,000 AND RFPS AWARDED FOR LESS THAN \$500,000 PURSUANT TO SCHOOL BOARD POLICY 3320, PART II, RULES (D), (N), (T)**

In accordance with School Board Policy 3320, please find listed below those bids awarded for less than \$1,000,000 and awards for the utilization of state contracts or piggy-back of other governmental agency contracts less than \$1,000,000.

Notification to the Board of these amounts does not mean that the amounts shown will be spent. These amounts represent the estimated contract value and purchases may be made from available funds in various school/department/center budgets and do not require any changes to the District budget.

New Bid/RFP Awards

<u>BID</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>
13-027-1V	Student Psychiatric Services Contract period: July 1, 2013 through June 30, 2015	ESE Department/ Various Locations	N/A
13-048N	Sewing Machines: Supplies and Equipment Contract period: April 23, 2013 through June 30, 2016	Various Locations	\$150,000
13-055N	CNC Vertical Machine	Atlantic Technical Center	\$77,000

Notification of Bids Awarded for Less Than \$1,000,000 and RFPs Awarded for Less Than \$500,000 Pursuant to School Board Policy 3320, Part II, Rules (D), (N), (T)

April 23, 2013

Page 2 of 2

<u>BID</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>
*53-107V	IT Research and Advisory Services Contract period: April 23, 2013 through May 9, 2014 or as renewed	Information & Technology	\$100,000
*53-111E	PCs, Laptops, and Technical Support Contract period: April 23, 2013 through August 31, 2017 or as renewed	Various Locations	\$990,000

*School Board Policy 3320, Part II, Rule n, allows for the purchase of items from contract awarded by other city or county governmental agencies, other school boards, community colleges, or state university system cooperative bid agreements. Award of this contract will allow the Supply Management & Logistics Department to release purchase orders for items awarded in this contract in a timely manner at contract prices. These requests do not increase current budgets.

Rejection of Bid

<u>BID</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>
13-015R	Debris Monitoring Services for Natural Disasters	Various Locations	N/A

In accordance with General Condition 6, it is recommended that all bids received be rejected. Items will be rebid at a later date, with revised specifications, in accordance with School Board policies and procedures.

If you have any questions, or require additional information, please contact Mr. Bill Harris, Director, Supply Management & Logistics at 754-321-0501.

RWR/MLW/BH:ak

cc: Senior Leadership Team
Bill Harris, Director, Supply Management & Logistics

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 • TEL 754-321-0501 • FAX 754-321-0936



PROCUREMENT & WAREHOUSING SERVICES
RUBY CRENSHAW, CPPO, DIRECTOR
www.browardschools.com

SCHOOL BOARD
DR. ROSALIND OSGOOD, Chair
ABBY M. FREDMAN, Vice Chair

ROBIN BARTELMAN
HEATHER P. BRINKWORTH
DONNA P. KORN
PATRICIA GOOD
LATRIE RICH LEVINSON
ANN MURRAY
NORA R. PERI

ROBERT W. RUNCIE
Superintendent of Schools

VIA EMAIL & FACSIMILE

December 1, 2015

Dr. Nyрма Ortiz, PA
5884 NW 54th Circle
Coral Springs, Florida 33067

Phone: 954-227-8559
Email: nyrmsortiz@bellsouth.net

Reference: RFP 13-027-1V – Student Psychiatric Services

Dear Dr. Ortiz:

The above-referenced contract expires **June 30, 2016**. In accordance with Special Condition 2.3 of the RFP, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from **July 1, 2016** through **July 30, 2017**. This letter does not constitute the actual renewal or contract offer. Please indicate below your willingness to renew this RFP award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded RFP and your agreement to maintain (or reduce) the current awarded price. Please execute this document on the space provided and return it to my attention **no later than December 11, 2015**. For our informational backup, when going to our Board to approve any renewal, if this RFP is not renewed and SBBC releases a new RFP, would your price remain the same, would your price be lower or would your price increase?

If this RFP is not renewed, price/discount in the new RFP would stay the same _____ (check if yes)

If this RFP is not renewed, price/discount in the new RFP would be lower _____ (check if yes)

If this RFP is not renewed, price/discount in the new RFP would be higher (check if yes)

If you checked off that the price would be higher in a new RFP, by what percentage would the price be higher compared to the price in RFP 13-027-1V. Indicate the percentage if you checked off that your price would be higher in a new RFP 5 %

If you do not respond by **December 11, 2015**, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

- Yes, I offer to renew the current contract award at the current awarded price.
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page.
- No, I do not wish to renew the current contract award.

Sincerely,

Charles V. High, C.P.M., A.P.P., MBA
Purchasing Agent IV

Signature of Authorized Representative

CVH/at
cc: Bid File

NYRMA N. ORTIZ, PA
Name and Title of Authorized
Representative (PLEASE PRINT)

The School Board of Broward County, Florida
 Request for Proposal (RFP) 13-027-1V
 Student Psychiatric Services
 M/WBE Participation

Recommended Awardee	Certification Number	Expiration Date	Ethnicity	Gender	*M/WBE Sub-Consultant Participation and Community Involvement	SBBC Scholarship Foundation – Commitment to Minority Students
Dr. Nyrra Ortiz, PA	N/A	N/A	N/A	N/A	<p>Throughout the term of the Agreement, Dr. Ortiz shall take commercially reasonable steps and use commercially reasonable resources to identify SBBC-certified M/WBE vendors who may be engaged to fulfill various aspects of the Agreement, including, for instance, without limitation, M/WBE vendors to provide office supplies, travel, printing, janitorial supplies/services, consulting services, trade services, installation and repair services, medical supplies, where feasible. Dr. Ortiz agrees to provide monthly reports and to conduct quarterly meetings with SBBC to discuss progress in meeting the SBBC's objectives regarding M/WBE participation, including dollars spent on M/WBE vendors for the quarter; and to continue to assess throughout the term of the Agreement new possibilities for M/WBE vendor participation suggested by SBBC. If at any time during the term the parties agree that it is reasonably feasible to include a specific dollar figure for M/WBE participation, the Agreement shall be amended to include the dollar participation objective. Dr. Ortiz, if eligible, may apply for M/WBE certification during the term of this contract with SBBC.</p>	

* The Supplier Diversity and Outreach Office is in the process of trying to see if Dr. Ortiz is eligible to apply for M/WBE certification for the term of this contract.

SUPPLIER / PRODUCT EVALUATION FORM

The purpose of this evaluation form is to rate a supplier's performance. Completion of this form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier. Please return completed evaluation form to:

Procurement & Warehousing Services Department
 Technology and Support Services Center
 7720 West Oakland Park Boulevard, Sunrise, Florida 33351
 For assistance with this form, please contact (754) 321-0527 or
 E-mail to: charles.high@browardschools.com

SECTION 1 – SUPPLIER EVALUATION

Supplier Company Name: Dr. Nyрма Ortiz
 Supplier Contact: _____
 Contact Telephone: 954-227-8559

Bid No.: 13-027-1V Purchase Order No.: Various

What was the product / service? Student Psychiatric Services

1. How do you rate the supplier in the following areas?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Overall Customer Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Delivery as Scheduled or Promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. How satisfied are you with the supplier?

1	2	3	4
Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3. Will you use them again? Yes No

SECTION 2 – PRODUCT / SERVICE EVALUATION

4. How do you rate their service?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Compliance with Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Price as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. Would you purchase this service or use this vendor again?

1	2	3	4
Very Unlikely	Unlikely	Probably	Definitely
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If not, please explain why in comments.

SECTION 3 – END-USER INPUT

Please share any additional information regarding this supplier or the product / service provided. If this supplier's performance is unsatisfactory, please tell us why. You may attach an additional sheet if necessary.

*Comments: Dr. Ortiz is highly vested in the academic and overall progress and success of the students she works with. Her expertise is invaluable in assisting school and district staff with planning for our students with significant social, emotional and behavioral needs.

Evaluation Form Completed By:

Name / Title: Elizabeth Williams
 School / Department: Exceptional Student Education
 Contact Telephone: 754-321-3466
 Participant's Signature: [Signature] Date: 3/14/16

SUPPLIER / PRODUCT EVALUATION FORM

The purpose of this evaluation form is to rate a supplier's performance. Completion of this form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier. Please return completed evaluation form to:

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 E-mail to: charles.high@browardschools.com

SECTION 1 – SUPPLIER EVALUATION

Supplier Company Name: Dr. Nyrma Ortiz
 Supplier Contact: _____
 Contact Telephone: 954-227-8559
 Bid No.: 13-027-1V Purchase Order No.: Various

What was the product / service? Student Psychiatric Services

1. How do you rate the supplier in the following areas?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Overall Customer Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Delivery as Scheduled or Promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. How satisfied are you with the supplier?

1	2	3	4
Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3. Will you use them again? Yes No

SECTION 2 – PRODUCT / SERVICE EVALUATION

4. How do you rate their service?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Compliance with Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Quality as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Price as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. Would you purchase this service or use this vendor again?

1	2	3	4
Very Unlikely	Unlikely	Probably	Definitely
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If not, please explain why in comments.

SECTION 3 – END-USER INPUT

Please share any additional information regarding this supplier or the product / service provided. If this supplier's performance is unsatisfactory, please tell us why. You may attach an additional sheet if necessary.

*Comments: _____

Name / Title: _____
 School / Department: Cross Creek School
 Contact Telephone: _____
 Evaluation Form Completed By: Colleen Stearn, Principal
 Participant's Signature: Colleen Stearn Date: 5/9/16

SUPPLIER / PRODUCT EVALUATION FORM

The purpose of this evaluation form is to rate a supplier's performance. Completion of this form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier. Please return completed evaluation form to:

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 Technology and Support Services Center
 7720 West Oakland Park Boulevard, Sunrise, Florida 33351
 For assistance with this form, please contact (754) 321-0527 or
 E-mail to: charles.high@browardschools.com

SECTION 1 – SUPPLIER EVALUATION

Supplier Company Name: Dr. Nyrma Ortiz
 Supplier Contact: _____
 Contact Telephone: 954-227-8559

Bid No.: 13-027-1V Purchase Order No.: Various

What was the product / service? Student Psychiatric Services

1. How do you rate the supplier in the following areas?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Overall Customer Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Delivery as Scheduled or Promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

2. How satisfied are you with the supplier?

1	2	3	4
Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3. Will you use them again? Yes No

SECTION 2 – PRODUCT / SERVICE EVALUATION

4. How do you rate their service?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Compliance with Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quality as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Price as Compared to Similar Products/Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

5. Would you purchase this service or use this vendor again?

1	2	3	4
Very Unlikely	Unlikely	Probably	Definitely
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*If not, please explain why in comments.

SECTION 3 – END-USER INPUT

Please share any additional information regarding this supplier or the product / service provided. If this supplier's performance is unsatisfactory, please tell us why. You may attach an additional sheet if necessary.

*Comments: _____

Name / Title: Mike Gleason Principal
 School / Department: Whispering Pines
 Contact Telephone: 954-227-8559
 Participant's Signature: M. Gleason Date: 5/9/16